



# BOARD MEETING MINUTES

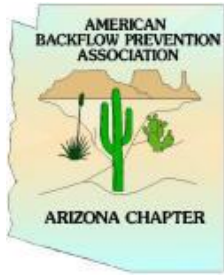
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**19980 N 111<sup>th</sup> Ave  
Peoria, AZ 85373  
February 10, 2016**

- i. Call to order
  - a. 11:40 a.m.
- ii. Approval of minutes
- iii. Treasurers Report
  - a. Checkbook-Jeff/Paul
    - i. Balance \$8604.81
    - ii. Glenn & Paul on signature card
    - iii. Credit Card payments
      - 1. Virtual terminal set-up - \$199.00
      - 2. Monthly fee - \$30.00
      - 3. Monthly minimum - \$0.00
      - 4. Account set-up fee - \$0.00
      - 5. Early termination fee - \$0.00
      - 6. Discount rate per transaction – 2.0%
- iv. Board Members Reports
  - a. Northern Region-Brenda Huff
    - i. Nothing to report
  - b. Eastern Region-Sheldon Heywood
  - c. Western Region-Jeff Kolb
    - i. Positive comments on Glendale training
  - d. Southern Region-Scott Simeon
    - i. Nothing to reports



- v. Old Business
- vi. New Business
  - a. National Conference
    - i. Raffle Item donation
    - ii. Volunteer to attend
      - 1. Scott Simeon volunteered
        - a. Costs are higher than expected-not able to send anyone this year-email sent out
  - b. Updated Yearly Conference Information-Glenn
    - i. Discussion on giving free or discounted registration fees to the City of Chandler employees-Sheldon
      - 1. 5 guys attend for free
    - ii. April 13<sup>th</sup>
      - 1. Vendor sign-ups-Sheldon
        - a. About 8 signed up so far
      - 2. Speakers and topics update-Glenn
        - a. The chapter has plaques that we can engrave and give out
        - b. Kathy to get name from Eduardo for engravers
      - 3. Food
        - a. Picnic Specialists Update-Paul
          - i. Sent deposit to company
      - 4. Promo gear for the conference and upcoming year
        - a. Mark Titus's donation
          - i. Banner on website in exchange for bag donation and chapter sign ups
            - 1. Board voted "for"
        - b. Ken's donation
          - i. Scott to talk to Ken
        - c. Finish picking items so bids can be obtained
          - i. Kathy sent out bids to a few companies



- vii. Committee Reports
  - a. Membership
  - b. Education
    - i. HISEF-Volunteers?
      - 1. Glenn, Sheldon volunteered
  - c. Website
    - i. Conference Flyer update
      - 1. Form updated
    - ii. Registration update
      - 1. Form updated
    - iii. Vendor Sign ups update
      - 1. Sheldon's contact information updated
- viii. Past president's Comments
  - a. Not Present
- ix. Vice President's Comments
  - a. No comment
- x. President's Comments
- xi. For the good of the order
  - a. March 9th meeting in Chandler, 22 S Delaware St., Chandler, AZ 85225
  - b. Kathy to call Mark Witzke about possibly donating the grand prize at the conference
- xii. Adjourn